

**Supporting Hands Nurse Family Partnership Joint Powers Board
February 1st, 2021 Meeting Minutes
Via Zoom**

Joint Powers Board Members present:

Brent Olson, Big Stone County
David Lieser, Chippewa County
Heather Larson, Douglas County
Doyle Sperr, Grant County
Steve Gardner, Kandiyohi County
Todd Patzer, Lac qui Parle County
Mic VanDeVere, Lincoln County
Rick Anderson, Lyon County
Nathan Schmalz, McLeod County
Beth Oberg, Meeker County
Dennis Welgraven, Murray County
Chris Hollingsworth, Pipestone County
Larry Lindor, Pope County
Greg Snow, Renville County
Jim Salfer, Redwood County
Greg Burger, Rock County
Bob Kopitzke, Stevens County
Peter Peterson, Swift County
Todd Johnson, Traverse County
John Berends, Yellow Medicine County

Staff Present: Joel Flaten, Lacey Severson, Katie Jensen, Ann Stehn, Jill Bruns, Kristin Deacon, Diane Winter, Jody Ahmerman, Berit Spors, Laurie Terning and Lacy Joyce.

Chairman Anderson called the meeting to order at 9:30 am.

2021 Organizational List to review.

Officer Elections: Motion by Commissioner Kopitzke to nominate Commissioner Anderson for Chair, seconded by Commissioner VanDeVere. Motion carried. Motion by Commissioner Kopitzke to use a unanimous ballot, seconded by Commissioner Burger. Motion carried. Motion by Commissioner Lindor to nominate Commissioner Lieser for Vice Chair, seconded by Commissioner Peterson. Motion carried. Motion by Commissioner Olson to use a unanimous ballot, seconded by Commissioner Oberg. Motion carried. Motion by Commissioner Lieser to nominate Commissioner Johnson for Secretary, seconded by Commissioner Oberg. Motion carried. Motion by Commissioner VanDeVere to use a unanimous ballot, seconded by Commissioner Hollingsworth. Motion carried.

Annual Committee Appointments: Executive Committee – Commissioners Anderson, Lieser, Johnson, Personnel Committee – Commissioners Oberg, Lieser, Salfer, Finance Committee – Commissioners Anderson, Snow, Burger

Annual Conflict of Interest Disclosure Statements – Chairman Anderson reminded members to please mail theirs in.

2021 JPB Members and Contact Information – Chairman Anderson asked members to get any changes to Flaten.

Consent Agenda: Motion by Snow to approve the agenda as written, to approve the minutes as written, to authorize the payment of bills and to designate the Renville County Register as the official newspaper, second by Commissioner Salfer. Motion carried.

Joint Powers Board:

- Financial Report – Motion by Commissioner VanDeVere to approve the financial report, seconded by Commissioner Sperr. Motion carried.
- Cash Balance – Flaten reported that the cash balance stood at \$1,241,871.05. Commissioner Oberg mentioned the large amount of reserves and plans for reducing the counties contributions. Flaten will add that to the agenda for when the Finance Committee meets to discuss the preliminary 2022 Budget and County Contributions.
- Morris Electronics Server Proposal - Motion by Commissioner Burger to approve the Morris Electronics server proposal, seconded by Commissioner Olson. Motion carried.
- Sibley County Update –
 - Flaten reviewed the JBP Motion from 2/3/2020, Sibley County Resolution, Proposed Grant Budget, and County Contributions with Sibley County added as of April 1st. Commissioner Leiser questioned if there would be a cost to SHNFP with the proposed budget. Flaten stated that we come out ok on these grants so there should not be a cost to SHNFP. Chairman Anderson had a question for the board if SHNFP needs to go back and have all the counties sign a new Joint Powers Board Agreement with Sibley County added. It was found in the Amended Joint Powers Board agreement under section 4.2 that a new party can be added with a majority vote of the board.
 - Motion by Commissioner Olson to accept Sibley County into SHNFP starting April 1st, seconded by Commissioner Kopitzke. Motion carried. This will be contingent on final approval of grant funding.

Management Team Report:

- Executive Director Report – Flaten reviewed.
- Caseload – Severson reviewed.

- Agency Implementation and Review Report – Jensen reviewed.

Other Issues to come before the Board:

There were no other issues presented.

Next Meeting: Monday, May 3rd, 2021 at 9:30 a.m., Kandiyohi County Health and Humans Services Building, Lower Level Multi-Purpose Room

Motion by Commissioner VanDeVere to adjourn the meeting at 10:21 am, seconded by Commissioner Peterson. Motion carried.

Respectfully submitted by:

Todd Johnson, Traverse County Commissioner

Secretary, SHNFP